



School Council Meeting Minutes

Meeting Date: September 29, 2021

7:00pm - Virtual Meeting - Google Meet

* indicates written report/attachment provided

Attendance: Christee Langkamp, Craig Dimond, Trudi Duheme, Michelle Van Petten, Chelsea Bergstrom, Terry-Lynn Sereda, Emily Herder, Stephanie Enright, Karen Belich, Julianna Morris

1. **Call to Order:** Christee called the meeting to order at 7:03pm, showing respect and acknowledging that Battle River School Division is located on Treaty 6 Territory and respects the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples whose presence continues to enrich our vibrant community.
 - i. **Introductions**
 - ii. **Verification of Quorum:** Quorum verified
 - iii. **Review of Bawlf School Council Mission Statement, Purpose and Structure Summary:**

Mission Statement: Bawlf School Council is committed to *Achieving Excellence*; our mission is to act as an advocacy and support system for our Children, School, School Division and Alberta Education regarding the education of our children. Through the contributions and involvement of the School Council, Bawlf School will continue to promote pride, success and wellness in every student.

School Council Purpose: Bawlf school council is a structured group of parents, school administration, staff representative(s), community representatives and secondary student(s) whose purpose is to advise the Principal and the School Board on matters relating to the school. It is a means for parents and community members to work together with the school to support and enhance student learning and wellness.

Structure Summary: The positions of the Executive of the School Council shall consist of: Chair, Vice Chair (or Co-Chair), Secretary and Past Chair (optional). There are four non-officer parent positions as well. The terms of office are the Annual General Meeting to the following Annual General Meeting, except for the Chair, Vice Chair and Secretary; these are two year terms. These terms will be on a rotating basis. Realizing that there could be a potential commitment of 5 years to council, it is not expected that the Vice Chair will have to move into the Chair role. All executive positions must be filled by parents who have a child enrolled in the school (In special circumstances the Principal can approve that a community member sit on council). The council is composed of Bawlf School Parents, the school admin team, one high school student, a teacher representative and a representative from the BEST Foundation. Bawlf School Council uses a Representative model of governance. The School Council elects or appoints individuals to specific positions. Only parents that are designated have a vote. All other attendees are welcome to participate at meetings but are not eligible to vote. General council meetings are open to all parents of the school. From time to time, invitations will be extended to teachers, students, community organizations and community members to attend for information or to make a presentation.
2. **Approval of the Agenda:** Chelsea motioned to approve the agenda presented.
3. **Approval of the Minutes from October 20, 2020 AGM:** Michelle motioned to approve minutes from previous AGM.
4. **Annual Reports:**
 - i. **Admin Team Report (Craig):** Reviewed SGF. If anyone is interested in seeing/discussing SGFs, please contact the admin team. Chromebooks were purchased to replace outdated ones. Planning for 2 groups (grades 5/6 and 7/8) to go to Ranch Camp this year, as it has been cancelled the past two years. The concession will open next week.

Bawlf School has been put on COVID Outbreak Status by AHS (this means more than 10% of the school population were absent for sick reasons for 3 consecutive days) until October 5. Schools can only be closed by the Minister of Education. The School Division can only decide to move classes/grades online. Extracurriculars can continue. Currently 8 schools are on outbreak status in BRSD.



School Council Meeting Minutes

Student enrollment is 295 and there are 6 new staff members this year. Grade 4 class has been split into 2 classes for core subjects due to large class size.

Mini Slammers are a no go this year due to COVID restrictions (K-Grade 6 must run by cohorts). All other sports are running.

Terry Fox run raised \$3279.75. School pictures were on September 28, with retakes scheduled for November 1. PD/Collaboration Days will focus on teaching during a pandemic this year. Powerschool is being updated. Would like to plan for the Year End Picnic this year.

ii. School Council Chair Report (Christee): This will be Christee's last year on council. *[BSC Chair Annual Report 2020-2021.docx](#)

iii. BRSD Trustees' Report (Karen): Any questions or concerns, please email Karen. BRSD had their first meeting of the new school year last week. Highlights will be emailed. October 18 is the election for school board trustees. Karen will continue to be Camrose County Trustee for 4 more years. ASCA is offering free workshops for school councils. Karen looked into the possibility of selling old chromebooks and due to security issues the division will not allow this. Christee invited Karen to attend BSC meetings this year.

iv. Breakfast Program (Craig): Was run by the Leadership Program last year because of COVID restrictions and will continue the same this year. Christee applied for 3 grants and all were denied; reapplying for PC grant. Craig applied for the BRN Grant.

v. Hot Lunch Program (Christee): *[Hot Lunch AGM Report September 29, 2021.docx](#)
Program is running this year and lunches begin in October.

5. New Business:

- i. **Meeting Dates for 2021-2022 School Year:** Nov 17/21, Feb 23/22, Apr 20/22, AGM Jun 15/22
- ii. **Review and Approve Council Operating Procedures for the 2021-2022 School Year:**
Reviewed and approved by all members. Procedures will be signed ASAP.

6. Elections: Ran by Christee

i. Election of New Executive Members:

Vice Chair- no nominations, position will remain open at this time

Secretary- Trudi Duheme will continue in position for 2 more years

ii. Election of Membership:

Breakfast Program Coordinator- position will stay vacant this year due to COVID restrictions (Leadership Program is currently organizing)

Hot Lunch Coordinator- Christee Langkamp will continue in this position until June

Non-Officer Parent Representatives- Michelle Van Petten, Chelsea Bergstrom, Erin Reimer, Colleen Konowalyk, Terry-Lynn Sereda, Julianna Morris, and Emily Herder.

7. **Next Meeting Date of BSC:** November 17, 2021 @ 7pm

8. **Adjourn:** 8:23pm