

## School Council Meeting Minutes

Meeting Date: Tuesday, September 11, 2018

7:00 p.m. Grade 12 Homeroom Bawlf School

\* indicates written report/attachment provided

Call to order: 7:07pm by Christee Langkamp

### Attendance

- Council Members: Christee Langkamp, Charlene Irvine, Pam Sweet, Ainsley Severson, Erin Reimer, Alison Stang, Shane Gau, Mark Chanasyk
- Guests/Visitors: Chelsea Bergstrom, Kendall Severson, Bharb Tomaszewski, Miriam Rookmaker, Everly Larson, Leanna Banack, Gail Cunningham Flemming

Review of the Agenda: approved by Charlene Irvine, no omissions or new business added

### Approval of the Minutes

Motion to adopt minutes as presented via email June 11, 2018 Charlene Irvine Seconded by Erin Reimer.

1. Purpose and Role of School Council: Christee informed the group that School councils are structured groups of parents, principals, teachers, secondary students and community representatives who work together to effectively support and enhance student learning. They provide a means for members of the school community to consult with and provide advice to the principal and the school board. This is taken from the Alberta School Councils Resource manual. Erin Reimer presented the Bawlf School Council Beliefs statement.
2. Administrative Team Report: (Shane and Mark) \* see attached
  - a. Enrollment numbers are down slightly projected 332 and we are sitting at 308.
  - b. The admin team asked the group to participate in a small activity answering four questions: (1) Bawlf School has a rich tradition of 'achieving excellence.' What do you feel we need to know about our school to be effective as leaders? (2) What makes you proud to be a parent at our school? (3) What are some of the challenges that you confront in the school that make it difficult for you to be as connect/engaged as you can be as a parent? (4) What would make this an even better school? Small discussion took place after the activity.
  - c. School generated funds were discussed (hand out given to all in attendance). If there are any questions regarding the SGF parents and council members were asked to see Shane or Mark.
3. Chair Report: Christee mentioned that she did not have a big report as there is enough on the agenda for this meeting. She did mention that there were some suggestions regarding the Boo Hoo breakfast. Some parents felt the information was repetitious being they get Council and BEST presentations at the orientation. Christee will reach out the ECS parents who attended for more feedback and will have further discussions regarding the Boo Hoo breakfast as the year progresses.
4. Review of Council Operating Procedures: Christee stated operating procedures were emailed out prior to meeting and asked if there were any omissions or changes. There were no omissions or deletions. Operating procedures will be signed and copies provided at the next meeting. Council Operating Procedures are available on the school website parent tab.
5. Review of BRSD Procedures 107 - Fundraising and 106 School Generated Funds: Christee advised that at the beginning of each year BRSD school councils have to review these policies. Procedures were read by Charlene and Alison.
6. Healthy Foods Programs Updates:
  - a. **Breakfast Program:** Terry Lynn Sereda has stepped into the role of the breakfast program coordinator for the two year term. We look forward to having her on council. A prepared report was read by Charlene as Terry Lynn was unable to be at the meeting. Opening balance **\$2848.74** (as of September 1, 2018). Christee mentioned that we were awarded the President's Choice grant again this year and thanked that program for its continuous support to our school. She also applied for a

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grant from the Battle River Community Foundation and the Show Kids you Care program. She has not heard back on either of those applications. Terry Lynn will look into other funding options as well.

- b. **Hot Lunch Program:** Christee will be taking on this role for the 2 year term, with working towards finding a replacement to take over the 2020 school year. Because of some complications we will be going with Health Hunger again this year. All of the lunches have been put in and the program is up and running. Christee reminded everyone that the program this year is more about a service for parents then it is a money maker for the school. The program will be looked at again in the new year to review its purpose.

7. Trustee Report:

- Kendall spoke to the group. Report to be provided

8. New Business:

- a. School Act Regulation Changes - because of time restraints Christee motioned to table this until the November meeting.
- b. Google Parent Volunteer Form; so far we have a great response. Charlene has added the information to the council contacts and Christee is working on getting the volunteer lists sorted.
- c. School Messenger App: Question as to the purpose and application of the app. We were told by the admin team that the app would be used for now for emergency notifications.

9. Introduction, creation and review of the School Council Plan for the 2018-2019 School Year

- a. Christee reviewed the current standing items on the plan and they were accepted again this year (Boo Hoo breakfast, Literacy Evening and the Year End Picnic). Christee asked for Council volunteers to coordinate these events. Members to let her know via email within the next couple of weeks. An idea of creating a wall mural with the following quote [Mural Suggestion](#) was pitched to the admin team. Shane and Mark will bring this to a staff meeting and see where it goes.

10. Future meeting dates: November 20, 2018; January 8, 2019; March 19, 2019; May 14, 2019 and the AGM June 11, 2019.

11. Adjournment: Meeting was adjourned by Christee at 8:47pm

[Admin Report](#)