



Achieving Excellence

Bawlf School 202 King Street - Box 130, Bawlf, AB T0B 0J0

## School Council Meeting Minutes

Meeting Date: September 10, 2019

6:30 p.m. Grade 12 Home Room Bawlf School

\* indicates written report/attachment provided

- 1. Call to Order:** Christee called the meeting to order at 6:42pm, showing respect and acknowledging that Battle River School Division is located on Treaty 6 Territory and respects the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples whose presence continues to enrich our vibrant community.

**Attendance:** Christee Langkamp, Shane Gau, Mark Chanasyk, Karen Belich, Tara Wenstob, Michelle Molinski, Angela Meyer, Stephanie Enright, Samara Schmidt, Michelle Van Petten, Chelsea Bergstrom, Erin Reimer, Ainsley Severson, Gail Cunningham, Miriam Rookmaker, Trudi Duheme

Introductions were made by everyone in attendance. Christee spoke on the importance of confidentiality, respect of opinions and views, and accurate representation in the community. School Council Members ASCA and Effective School Councils ASCA videos were played for everyone to watch.

- 2. Approval of the Agenda and Previous Meeting Minutes:** Motioned to approve by Erin, seconded by Ainsley
- 3. Administrative Team Report:** (click on link for full report) [Admin Report Sept 2019](#)  
Shane was happy that the first week back went well for everyone. Having a day for ECS and Grades 5-7 to drop off supplies early was great. Boo Hoo breakfast went great, thanks Terry-Lynn and Chelsea.

4 new staff members this year (Mrs. Lyons who will be teaching the Grade 1/2 split) (Mr. Chade John will be the Grade 10 homeroom teacher, along with Science/Biology, and offering an optional class Digital Creations) (Mrs. Donohue will be the Grade 3/4 teacher) Enrollment numbers are greater than expected (322 projected, 337 enrolled for 2019/2020). All classroom sizes are at or below the Alberta recommended number.

Looking at ways on how to increase programs available by collaborating with Daysland School. Right now there are 16 students enrolled to take Woodworking in Daysland.

Welcome back Pancake Breakfast was September 6 and went great.  
Terry Fox run will be September 25.  
Picture Day will be September 30.

Mark spoke on sports & extra curricular activities being in full swing. There is extra mental health capacity (both proactive and reactive) available this year, as a second person has been added to the team to help. There will be more school support this year. Career counselors are available for junior and senior high students. PD days have changed a little this year, allowing schools to plan the first day and the division to plan the rest.

- 4. Chairperson's Report:** Christee asked that if anyone else was interested in attending the session that is being put on by the Alberta School Council Association on the Purpose of School Council on September 17 at 7pm, let her know by tomorrow morning.
- 5. Review of Council Operating Procedures:** Christee emailed a copy out to all members prior to the meeting for review. No questions or changes needed. They will need to be signed in the next couple weeks.



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- 6. Review of BRSD Procedures 107- Fundraising and 106- School Generated Funds:** These policies/procedures are found under tab 9 of each members binder. The procedures were reviewed as required.
- 7. Review School Council vs Fundraising Associations:** School Council is to act as an advisory committee and is made up of parents, principals, teachers, and community members. BEST is a committee that looks after all fundraising. Members are eligible to work on both committees.

**8. School Food Programs Update:**

**i. Breakfast Program (Grab & Go Breakfast):** Program will be ran by Terry-Lynn Sereda and Michelle Molinski. Grab & Go Breakfast started this week. Tentative dates have been set for some cereal breakfasts, toast & bagel breakfasts, and muffin breakfasts this year as well. Mrs. Miske will continue to help out this year, volunteering her time as there is no grant to cover it this year.

*Program Account Balance: \$1802.42*  
*Superstore Gift Cards: \$ 549.69*  
*Donations this year: \$ 950.00*  
*PC Children's Charity Grant: \$1800.00*

Applied for grants with the Battle River Community Foundation for \$1500 (*will hear back in Nov/Dec*) and Canada Post for \$1000 (*will hear back in Jan*), and also submitted a letter to Costco for food donations.

**ii. Hot Lunch Program:** There were a couple hiccups at the beginning but they have been resolved. 4 new restaurants were added this year (Boston Pizza, Booster Juice, Papa Johns, and ?). 47 dates have been scheduled and includes 5 homemade lunches. To make these homemade lunches happen, we hope to have enough volunteers as all food must be prepared at the school. In past years, cooking in the school kitchen was not compliant. Procedures are being put in place and changes are being made to make this happen, as this can be a big source of income during tournaments and events. Gail took the Food Safety & Sanitation course this summer as well. Erin would like to see word changes made to the volunteer form to allow distribution of names to be shared within the School Council.

Shane thanked Christee for all the work she has done for making the Hot Lunch Program a success. Michelle Van Petten was very happy with how helpful she has been with allergy concerns.

- 9. Trustee Report:** Karen reported the Community Engagement Committee has now been divided into 3 different groups. They are still waiting to hear about any changes that may happen due to a new provincial government. BRSD first board meeting will be held on September 20.

**10. School Council Yearly Plan:**

**Boo Hoo Breakfast:** Michelle & Chelsea to possibly look after for next year.

**Family Literacy Night:** want to keep as last year was well received by everyone.

**Year End Celebration:** continue as part of yearly plan.

**School Supplies Online:** worth continuing for next year as orders went up from last year (47 orders).

**Wall Mural:** Mark has a couple ideas, discuss more in November.

**Pink Shirt Day:** look into another way of getting shirts as minimum order required isn't feasible.

**Orange Shirt Competition:** tabled for now, once winning logo/design is chosen (Sept 30) then it can be finished and ready for next year.

**Awards Evening:** Erin wants to add more awards and will look into getting businesses to sponsor.

**Wellness Programs:** was interest in a Drug Awareness Program for parents.



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There was interest in developing more skills on the elementary track & field level. Incorporating it into gym class more, having more competitive events, maybe involving other schools close by (Daysland, Round Hill). Track & Field is a more affordable activity for children to participate in and may be a great option for students to get involved with. Shane will talk to the committee.

**11. Future Meeting Dates:** *November 19 @ 6:30pm*, January 14, March 10, May 12, AGM June 9

**12. Adjournment:** Meeting adjourned at 8:03pm